



BELKNAP COUNTY COMMISSIONERS
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John H. Thomas
Chairman
Belmont

Edward D. Philpot
Vice-Chairman
Laconia

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes March 20, 2013

Commissioner Thomas called the Belknap County Commissioners meeting to order at 7:35 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot Jr., Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar items: The Board of Commissioners will all be attending the Belknap EDC annual meeting on Thursday, March 28th in Meredith.

Approval of minutes: M/Philpot, S/Nedeau to adopt the 03/06/13 and 03/06/13 nonpublic minutes as written. Unanimous. **Motion carries.** M/Nedeau, S/Philpot to adopt the 03/13/13 and the 03/13/13 nonpublic minutes as written. Unanimous. **Motion carries.**

UNH Cooperative Extension: Commissioner Thomas changed the agenda to hear from Sue Cagle of the Cooperative Extension. Commissioner Thomas had a copy of the MOU between the UNH Coop and Belknap County. Commissioner Thomas read out loud the letter that Ms. Cagle sent to the Board asking them to re-consider signing the MOU. Ms. Cagle asked the Commissioners what they would like done in order for them to sign. She asked the Commissioners to reconsider. Administrator Shackett reminded everyone that the only reason the Commissioners did not sign the MOU is that the statute clearly states that this agreement is between the UNH Coop and the County Convention. Commissioners support it, but were the wrong body to be signing it. Commissioner Philpot expressed his concern that this document should have been passed by the Administrator first and then included as part of their meeting folders for today. They need to have time to properly review. It should be put on the agenda for the next meeting. Commissioner Nedeau concurs.

Administrators report: Administrator Shackett gave the Commissioners the report from the Fire Inspection of the Jail that was done on 02/14/13 by the Laconia Fire Department. Administrator Shackett also had the letter prepared for the Attorney General from the Commissioners inspection of the jail facility on 01/23/13 in accordance with RSA 30-B: 12. Commissioners all signed.

Retiree Drug Subsidy (RDS) Program: Administrator Shackett reported that the total cost for starting this program is \$2500 for the year. The program would generate approx. \$20,000 in revenue. There is an application process that we need to go thru with the Federal Government. It requires that we contract with LGC (Local Government Center) per year at a cost of \$1500. Administrator Shackett is asking for permission to spend the \$2500 and charge it to contingency. Commissioners concur; it is a 10 fold investment and they instructed Administrator Shackett to move forward.

Nonpublic session: M/Philpot, S/Nedeau to enter nonpublic session pursuant to RSA 91-A: 3, II, (a) and (e). Commissioner Thomas called the roll: Philpot-Y, Nedeau-Y, Thomas-Y. Commissioners were in nonpublic session at 7:55 AM.

Nonpublic session concluded by unanimous vote at 10:03 AM and the Commissioners continued in public session. No decisions were made in non-public session.

Adjourn: Unanimous vote to adjourn at 10:04 AM. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant